

Nomination Form and Supporting Materials

Please include the following items (required) with the nomination form:

1) Nomination letter (Narrative Document for self-nominee) that includes:

- a description of the ways nominee fulfills the stated criteria (two page limit); and/or
- a current vita for individual award nominees.

2) Three letters of recommendation from individuals such as:

- current school district Superintendent or Chief Executive Officer;
- immediate supervisor (such as dance, music, theatre or visual art supervisor or another administrator familiar with your teaching or work);
- one person of your choice who is knowledgeable about your teaching or work.

Please include the following supporting documents (suggested, not required):

1) Enclose one copy each of:

- brochures, programs or articles related to or about teaching or programs; and/or
- a maximum of 6 photographs and/or slides highlighting student accomplishments or work;
- five minutes of edited video or audiotape of your students' or your own work.

2) Enclose additional letters of support from colleagues, parents, current or former students and/or community representatives.

Send nomination form and supporting materials to:

**Lola Norris, MAAE Executive Director
101 Carrie Road
Hattiesburg, MS 39402-3053**

Nomination deadline: February 20, 2004

Please check only ONE award category per nomination:

_____ School of Distinction/School District
Arts Program Award

_____ Thad Cochran Distinguished Arts Educator
Award

(circle one)

Dance Music Theatre Visual Arts

_____ Outstanding Superintendent of the Year

_____ Exemplary Arts Service Award

_____ Higher Education Award

_____ Distinguished Community Arts
Agency/Cultural Institution

Nominee: _____

Phone (day) _____

Address: _____

Phone (evening) _____

City: _____ Zip: _____

Fax: _____

Email: _____

Current MAAE member? ___ Yes ___ No

Name of school/district/institution/agency: _____

Individual's position/title: _____ Phone: _____

Address: _____ Email: _____

City: _____ Zip: _____ Fax: _____

Total teaching/administrative experience: (number of years – all positions) _____

Total number of years at current position: _____

Supervisor's Name: _____ Superintendent's Name: _____

Please list professional arts and community organizations in which the individual nominee is an active member. Indicate offices and responsibilities held in these organizations (use a separate sheet, if necessary).

Your Name: _____

Phone (day) _____

Address: _____

Phone (evening) _____

City: _____ Zip: _____

Email: _____

In what capacity do you know the nominee? _____
